

KEVIN MICHAEL MADOK, CPA
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September 23, 2010

ORIGINAL

Charles Fishburn
General Manager
Key Largo Wastewater Treatment District
PO Box 491
Key Largo, FL 33037

Dear Mr. Fishburn,

I am writing to express my interest in the Chief Financial Officer position with the Key Largo Wastewater Treatment District, on either a full-time or part-time basis. I have enclosed my resume for your review.

I first would like to express my sadness over the resignation of Marty Waits. In my position with the Clerk, I dealt extensively with Marty on your wastewater reimbursement requests from the County. Though not always warm and fuzzy, I found Marty to be competent, efficient, always showing great care for the District's business and generally a pleasure to do business with. I am sorry about his departure. I spoke with a district commissioner and he suggested I send my application to you.

As part of my responsibilities as the Assistant Finance Director for the Clerk, I review all wastewater related payments and reimbursements that run through the County's books. This involves obtaining a thorough understanding of all contracts, resolutions, interlocal agreements and invoices. To date, I have reviewed in excess of \$80 million of payments in Monroe County. I have gained a broad knowledge of the history of the various projects and the politics involved.

I served two elected terms and Vice Mayor and Councilman for the City of Layton. During this time we planned, negotiated contracts and completed the installation of our central wastewater collection and treatment system. The project was completed ahead of schedule and under budget. Many policy decisions were debated and made by the Council. This experience has furthered my grasp on the needs and issues facing the District.

Finally, my current responsibilities include the oversight of grant monitoring and reporting. I believe this to be a critical skill for this phase of the District's evolution.

As stated in my opening, I am interested in the CFO position on either a full-time or part-time basis. I would think that the current environment would demand full-time attention. As the District transitions from its development phase to that of an operating entity, I would expect to reduce my hours to the amount necessary. I look forward to discussing with you the District's needs and am available at any time to answer your questions.

Sincerely,



Kevin Madok

Enclosure: Resume

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EXPERIENCE:

2004 – Present **CLERK OF THE CIRCUIT COURT-MONROE COUNTY** Key West, FL
 ASSISTANT FINANCE DIRECTOR

- Primary responsibilities include: assuring the adherence to governmental accounting standards, wastewater contract analysis, Comprehensive Annual Financial Report preparation and oversight of the day-to-day financial operations of the County.
- Completed the final stage of GASB 34 implementation which entailed the inventorying and valuing at historical acquisition cost the County's Major infrastructure assets, primarily all roads, bridges and the underlying land throughout the county.

2002 - 2004 **MULL & ASSOCIATES CPA'S /** Tavernier, FL
 NJR & ASSOCIATES INVESTMENTS

Tax and business consulting. Corporate and individual tax return preparation, audits and reviews, detailed business analysis, financial statement forecasts and investment and financial planning consultation.

1997 - 2002 **ARBITRAL FINANCE / JUPITER INVESTMENTS** Miami, FL /
 INVESTMENT (HEDGE) PORTFOLIO MANAGER Long Key, FL

- Managed two offshore investment portfolios employing a proprietary risk-based options model. Investment approach successfully met consistent absolute return targets with low volatility.
- Primarily focused on taking advantage of the miss-pricing of options on development stage biotech companies.
- Performed all duties including equity analysis, market analysis, portfolio concentrations and trade timing and executions.

1995 - 1997 **AIRSUPPORT SERVICES CORPORATOIN** Miami, FL
 STRATEGIC INITIATIVES

- Identified and evaluated potential strategic business partners for Brazilian parent company. Participated in negotiations with the Board of Directors of a public company involving the spin-off of a division of ours and the formation of a joint venture company.
- Built aircraft leasing business from \$0 to \$35 million in one year.
- Traveled to and conducted business in Saudi Arabia, Slovakia, Germany, South Korea, Brazil and Mexico.

- 1991 - 1995 **SANWA BANK CALIFORNIA** Los Angeles, CA
VICE PRESIDENT, TREASURY – Corporate Advisor/FX Trader
- Provide the Bank's corporate customers with advice, counsel, risk analysis, hedging strategies and pricing for their foreign currency and domestic interest rate exposures.
 - Trade all forms of spot and derivative foreign exchange for the purpose of hedging, bank funding and taking of strategic speculative positions.
- 1987 - 1991 **FIRST INTERSTATE BANK, LTD.** Los Angeles, CA
ASSISTANT VICE PRESIDENT - Foreign Exchange Trading Division
- Dealer – Forward Yen, Canada
Quoted two-way market inter-bank as well as managed risk positions to \$300 million weighted to 6 months.
 - Managed speculative spot currency positions to \$25 million.
 - Overhauled and instituted procedures and controls for the Foreign Exchange Division's accounting and reporting systems, which processed approximately \$3 Billion in daily transactions.
- 1985 - 1987 **KPMG PEAT MARWICK** Los Angeles, CA
Senior Accountant, Audit Department
- In-charge of audits requiring the planning and daily running of the engagements, supervising, motivating and reviewing the audit staff and maintaining client relations.
 - Industries include foreign and domestic banking, insurance, not-for-profit and manufacturing.

EDUCATION:

- UNIVERSITY OF SOUTHERN CALIFORNIA**
Master of Business Administration – Finance December, 1984
- Magna Cum Laude
 - Completed the two year program in 16 months
 - GMAT 97th percentile
- UNIVERSITY OF SAN DIEGO**
Bachelor of Business Administration – Accounting May, 1983
- Minor in Computer Science
 - Magna Cum Laude
 - Graduated in 3 years with nearly 5 years of credits

COMMUNITY:

- VICE MAYOR AND COUNCILPERSON – CITY OF LAYTON**
Two elected terms of two years each.
- CHAIRMAN – BOARD OF GOVERNORS, FIRE & AMBULANCE DISTRICT 1**
Monroe County, four year term.

REFERENCES: Available upon request.